#### MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

# SOUTH SHORE CORPORATE PARK INDUSTRIAL COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the South Shore Corporate Park Industrial Community Development District was held on **Tuesday, November 4, 2014 at 9:00 a.m.** at the office of Rizzetta & Company, Inc., located at 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614.

Present and constituting a quorum:

Mike Harryman
Doug Dieck
Brian Smith
John Tipton
Board Supervisor, Chairman
Board Supervisor, Vice Chairman
Board Supervisor, Assistant Secretary
Board Supervisor, Assistant Secretary

Also present were:

Matthew Huber
Christine Perkins

District Manager, Rizzetta & Company, Inc.
District Manager, Rizzetta & Company, Inc.

Tucker Mackie District Counsel, Hopping Green & Sams (via conf. call)

Dave Kemper District Engineer, Stantec

Vivek Babbar Representative, Inland Group (via conf. call)

## FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Perkins called the meeting to order and read the roll call.

## SECOND ORDER OF BUSINESS

**Audience Comments** 

No audience members present.

# THIRD ORDER OF BUSINESS

Administer Oath of Office to Newly

**Elected Supervisors** 

Ms. Perkins administered the Oath of Office to Mr. Dieck and Mr. Tipton who both swore to and affirmed to the oath. Mr. Tipton elected to receive compensation for future Board of Supervisors meetings in the amount of \$200.00 per meeting, not to exceed \$4,800.00 per year. Mr. Dieck elected to waive compensation.

## FOURTH ORDER OF BUSINESS

Consideration of Resolution 2015-01, Canvassing and Certifying Election Results

On a Motion by Mr. Dieck, seconded by Mr. Smith, with all in favor, the Board of Supervisors adopted Resolution 2015-01, canvassing and certifying the election results for South Shore Corporate Park Industrial Community Development District.

#### FIFTH ORDER OF BUSINESS

Consideration of the Minutes of Board of Supervisors Special Meeting held on September 8, 2014

On a Motion by Mr. Harryman, seconded by Mr. Dieck, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors Special Meeting held on September 8, 2014 for South Shore Corporate Park Industrial Community Development District.

#### SIXTH ORDER OF BUSINESS

Consideration of Operations & Maintenance Expenditures for August and September 2014

On a Motion by Mr. Smith, seconded by Mr. Harryman, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for August 2014 in the amount of \$22.905.86 for South Shore Corporate Park Industrial Community Development District.

On a Motion by Mr. Harryman, seconded by Mr. Dieck, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for September 2014 in the amount of \$23,649.31 for South Shore Corporate Park Industrial Community Development District.

# SEVENTH ORDER OF BUSINESS

# **Ratification of Pay Requests**

On a Motion by Mr. Harryman, seconded by Mr. Smith, with all in favor, the Board of Supervisors ratified Pay Request for Project Improvements for August 1-31, 2014 in the amount of \$147,211.61 for South Shore Corporate Park Industrial Community Development District.

On a Motion by Mr. Dieck, seconded by Mr. Smith, with all in favor, the Board of Supervisors ratified Pay Request for Project Improvements for September 1-30, 2014 in the amount of \$560,222.75 for South Shore Corporate Park Industrial Community Development District.

## EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2015-02, Designating Officers

On a Motion by Mr. Smith, seconded by Mr. Harryman, with all in favor, the Board of Supervisors adopted Resolution 2015-02, designating Mike Harryman as Chairman, Doug Dieck as Vice Chairman, Brian Smith, John Tipton, Paul Segreto, Matthew Huber and Christine Perkins as Assistant Secretaries for South Shore Corporate Park Industrial Community Development District.

# NINTH ORDER OF BUSINESS

Presentation of Amended Budget for Fiscal Year 2013-2014; Consideration of Resolution 2015-03, Amending Fiscal Year 2013-2014 Budget

On a Motion by Mr. Harryman, seconded by Mr. Dieck, with all in favor, the Board of Supervisors adopted Resolution 2015-03, amending the fiscal year 2013-2014 budget for South Shore Corporate Park Industrial Community Development District.

# TENTH ORDER OF BUSINESS

### **Staff Reports**

A. District Counsel No Report.

#### B. District Engineer

Mr. Kemper updated the Board on the Wetland Mitigation Monitoring and noted various issues. He stated that the mitigation area is not in full compliance with permits due to invasive species and wet weather. Mr. Kemper stated that a Time Zero Report can be submitted to the Core of Engineers with a remediation plan to come back into compliance.

Mr. Kemper discussed preparing an updated CDD ownership map (as well as a separate easement map) that would reflect conveyances and easements that occurred over the past six months. A brief discussion ensued. The Board decided not to proceed with the preparation of the maps at this time.

Mr. Smith inquired about a SWFWMD inspection of existing ponds that is due by November 22, 2014. Mr. Kemper will follow up on this matter.

Ms. Tucker mentioned the preparation of a Public Facilities Report that is required to be submitted to the local governing authority. She stated that the Public Facilities Report essentially details what the District currently owns, operates and maintains and what it plans to construct within the next 5 years or so. Ms. Tucker stated that her firm has sent a letter to Mr. Kemper requesting that he create a work authorization for the preparation of the report.

# C. District Manager

Ms. Perkins noted that the regular meeting of the Board of Supervisors' is Wednesday, December 3, 2014 at 9:00 a.m. at the office of Rizzetta & Company, Inc., located at 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614.

#### ELEVENTH ORDER OF BUSINESS

**Supervisor Requests** 

There were no Supervisor requests.

#### TWELFTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Dieck, seconded by Mr. Smith, with all in favor the Board adjourned the meeting at 9:34 a.m. for South Shore Corporate Park Industrial Community Development District.

Secretary/Assistant Secretary

Chairman/Vice Chairman