



Rizzetta & Company

South Shore Corporate Park Industrial Community Development District

Board of Supervisors' Special Meeting November 23, 2021

**District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950**

www.southshorecdd.org

**SOUTH SHORE CORPORATE PARK INDUSTRIAL
COMMUNITY DEVELOPMENT DISTRICT
AGENDA**

District Board of Supervisors	Clifton Fischer Nicole Williams John Tipton Joseph Urbanic	Chairman Assistant Secretary Assistant Secretary Assistant Secretary
Regional District Manager	Jerry Whited	Rizzetta & Company, Inc.
District Counsel	Tucker Mackie	Kutak Rock
District Engineer	Tonja Stewart	Stantec

All Cellular phones and pagers must be turned off during the meeting.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting / hearing / workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

**SOUTH SHORE CORPORATE PARK INDUSTRIAL
COMMUNITY DEVELOPMENT DISTRICT**
District Office · Riverview, Florida · (813) 533-2950
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
www.southshorecdd.org

**Board of Supervisors
South Shore Corporate Park Industrial
Community Development District**

November 16, 2021

AGENDA

Dear Board Members:

The Special meeting of the Board of Supervisors of the South Shore Corporate Park Industrial Community Development District will be held on **Wednesday, November 23, 2021 at 1:00 p.m.** to be The following is the tentative agenda for this meeting:

BOARD OF SUPERVISORS MEETING:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
- 4. STAFF REPORTS**
- 5. BUSINESS ITEMS**
 - A. Consideration of Resolution 2022-01, Adopting Revised Budget FY 2020-2021 Tab 1
 - B. Consideration of Audit Services Engagement Letter..... Tab 2
 - C. Consideration of Rizzetta Technology Services Tab 3
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

Sincerely,

Jerry Whited

Jerry Whited
District Manager

RESOLUTION 2022-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SOUTH SHORE COMMUNITY DEVELOPMENT DISTRICT AMENDING THE FISCAL YEAR 2020/2021 GENERAL FUND BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the South Shore Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within St. Johns County, Florida; and

WHEREAS, the Board of Supervisors of the District (hereinafter the “Board”), adopted a General Fund Budget for Fiscal Year 2020/2021; and

WHEREAS, the Board desires to reallocate funds budgeted to reflect reappropriated Revenues and Expenses approved during the Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SOUTH SHORE COMMUNITY DEVELOPMENT DISTRICT THE FOLLOWING:

Section 1. The General Fund Budget is hereby amended in accordance with Exhibit “A” attached hereto.

Section 2. This Resolution shall become effective immediately upon its adoption.

Section 3. In accordance with Florida Statute 189.016, the amended budget shall be posted on the District’s official website within five (5) days after adoption.

PASSED AND ADOPTED THIS ____ DAY OF NOVEMBER, 2021.

**SOUTH SHORE COMMUNITY
DEVELOPMENT DISTRICT**

CHAIRMAN/ VICE CHAIRMAN

ATTEST:

SECRETARY / ASST. SECRETARY

**Proposed Amended Budget
South Shore Industrial Corporate Park Community
General Fund
Fiscal Year 2020/2021**

Chart of Accounts Classification	Budget for 2020/2021	Proposed Amended Budget FY 2020/2021
REVENUES		
Interest Earnings		
Interest Earnings	\$ -	0
Special Assessments		
Tax Roll*	\$ -	
Off Roll*	\$ 203,692	203692
TOTAL REVENUES	\$ 203,692	203692
Balance Forward from Prior Year	\$ 883	1871
TOTAL REVENUES AND BALANCE FORWARD	\$ 204,575	205,563
EXPENDITURES - ADMINISTRATIVE		
Legislative		
Supervisor Fees	\$ 2,000	\$ 2,000
Financial & Administrative		
District Management	\$ 7,800	\$ 7,800
District Engineer	\$ 3,000	\$ 3,000
Assessment Roll	\$ 5,000	\$ 5,000
Financial & Revenue Collections	\$ 1,200	\$ 1,200
Accounting Services	\$ 4,000	\$ 4,000
Auditing Services	\$ 3,500	\$ 3,500
Public Officials Liability Insurance	\$ 2,475	\$ 2,475
Legal Advertising	\$ 1,000	\$ 1,000
Dues, Licenses & Fees	\$ 175	\$ 175
Website Hosting, Maintenance, Backup	\$ 4,000	\$ 4,000
Legal Counsel		
District Counsel	\$ 5,325	\$ 5,325

**Proposed Amended Budget
South Shore Industrial Corporate Park Community
General Fund
Fiscal Year 2020/2021**

Chart of Accounts Classification	Budget for 2020/2021	Proposed Amended Budget FY 2020/2021
Administrative Subtotal	\$ 39,475	\$ 39,475
EXPENDITURES - FIELD OPERATIONS		
Electric Utility Services		
Street Lights	\$ 46,000	\$ 46,000
Stormwater Control		
Aquatic Maintenance	\$ 3,540	\$ 3,540
Lake/Pond Bank Maintenance	\$ 2,000	\$ 2,000
Wetland Monitoring & Maintenance	\$ 4,150	\$ 4,150
General Liability Insurance	\$ 3,025	\$ 3,025
Entry & Walls Maintenance	\$ 2,500	\$ 2,500
Landscape Maintenance	\$ 79,500	\$ 79,500
Irrigation Maintenance	\$ 15,000	\$ 15,988
Irrigation Repairs	\$ 7,000	\$ 7,000
Contingency		
Miscellaneous Contingency	\$ 2,385	\$ 2,385
Field Operations Subtotal	\$ 165,100	\$ 166,088
TOTAL EXPENDITURES	\$ 204,575	\$ 205,563
EXCESS OF REVENUES OVER	\$ -	\$ -